HOB+ Enrichment Program Family Manual 2026-2027

What is the HOB+ Enrichment Program?

The HOB+ Enrichment Program (HOB+) is an educational and enrichment program for diverse homeschooling families located in Fauquier, Stafford, Culpeper, Orange, and the surrounding counties. The HOB+ Enrichment Program is open to all new and current HOB+ members. By enrolling in the HOB+ Enrichment Program you will also have full access to all HOB+ co-op events, clubs, field trips, playgroups, support, and activities!

Mission Statement

The HOB+ Enrichment Program's mission is to provide an educational, enriching, and nurturing environment where students can come together to participate in group classes. This was created to assist in providing supplementation and enrichment to your student's education, and to encourage connections within the homeschooling community.

Statement of Purpose

1. To teach our children responsibility, respect, and cooperation.
2. To provide group educational opportunities.
3. To share educational successes and failures with each other.
4. To encourage fun and safe social opportunities for the homeschool community.
5. TO MAKE FRIENDS! 😊

Communication

The HOB+ Members Facebook page (FB), Homeschool Life (HSL) and email will be the primary means of communication. Members are responsible for checking their email the night before and morning of classes for important news related to HOB+. If you do not have access to email, please inform HOB+ leadership.

Pertinent information will also be added to the HSL website at:
https://www.homeschoollife.com/2176/index_public
and FB https://www.facebook.com/groups/HOBMembers

If you need to contact the director: hob.director.llombardo@gmail.com or (540) 845-2526.

Inclusivity & Community

HOB+ is committed to fostering a welcoming and supportive environment for all families. We strive to create a community that is respectful and inclusive of students with **special needs**, diverse learning styles, and families from a variety of backgrounds, including **secular and religious perspectives** and a variety of **family styles**.

Our goal is to provide a safe and encouraging place where every student feels valued, supported, and able to participate to the best of their ability. We ask all families and students to help maintain a culture of kindness, patience, and respect so that our community remains a positive place for everyone to learn, grow, and connect.

Parent and Student Responsibilities

Parental Responsibilities

1. Respect and adhere to all guidelines in the HOB+ Enrichment Program Handbook.
2. Contact the instructor as soon as possible if your student will be absent.
3. Review the entire manual with your student.
4. Check email and/or HOB+ Members Facebook page the night before and morning of classes to stay informed of HOB+ business.
5. Arrive on time. Tardiness is very disruptive to the instructor and the class.
6. Once classes have ended for the day, be prompt in gathering your children and belongings. This will allow the instructors to pack up and for clean-up volunteers to clean the classrooms. Make sure your students have cleaned up their space in the classroom before leaving.
7. As a co-op everyone is required to help in some way. Upon registration you will be required to select at least one volunteer option.
8. If you have issues and/or concerns, contact the instructor to schedule a time to talk. During class or in front of others is not an appropriate time for an important conversation.
9. If you pay in monthly installments, please pay on time. Payments are due the first Friday of each month. If payment is not received by the third Friday, your students will be unable to attend until the missed payment is up to date.
10. If something is seriously damaged by your child(ren), you will be held liable for damages.

Student Responsibilities

1. **Respect Yourself:** Conduct yourself in a safe and orderly manner. Treat yourself with kindness.
2. **Respect Others:** Be kind to peers. No pushing, hitting, shoving or hurtful language will be tolerated. This also means to be respectful to instructors and volunteers inside and outside of the classroom setting.
3. **Respect Property:** The Bealeton Baptist Church (BBC) and HOB+ have been more then generous in allowing us to use their facilities. Take care of all you touch. If something does get damaged, report it to an instructor right away.
4. Be on time, prepared for class, and ready to learn.

5. Keep your electronic devices turned off or set to vibrate and in your backpack during class. No electronic device use of any kind – texting, calling, listening to music, playing games, etc. - is allowed during class time unless instructor approved.
6. Bring a sealable water bottle **(label with name)** and a backpack **(label with name) e**ach week to class.
7. If you are here during the lunch break, bring a packed lunch. But please do not bring nut or seafood products to HOB+. **We have several severe nut & seafood allergies.**
8. Clean up after yourself in your classroom as well as during lunch. Do not leave your classroom or attend recess until you have completely cleaned up your space and the floor underneath you.

Operating Schedule 2026-2027

Normal Operating Schedule	
Set Up	8:30am-9:00am
Doors Open	9:00am
Morning Meeting	9:10am-9:25am
Session 1	9:30am-10:25am
Session 2	10:30am-11:25am
Lunch Break and Recess	11:30am-12:25pm
Session 3	12:30pm-1:25pm
Session 4A	1:30pm-2:25pm
Session 4B	1:30pm-3:00pm
Parent Pick Up 4A	2:30pm
Parent Pick Up 4B	3:00pm
Clean Up	2:30pm-3:30pm



HOB+ EP Calendar 2026-2027

Classes will be held on Fridays at BBC. Please sign in your children by 9:10am and meet in cafeteria for morning meeting.

HOB+ Enrichment Program Calendar | 2026 to 2027

July 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Registration and Supply Fees Due

August 2026

S	M	T	W	T	F	S
						1
Deadline for Late Registration & Supply Fees. Students dropped & waitlist utilized.					7	8
					14	15
Parents are notified of final class placements. Teacher Supply Paid					21	22
					28	29
30	31					

September 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

First Semester Dates September 4, 2026 – January 8, 2027	**Payment Due (4 installments)** 9/4, 10/2, 11/6, 12/4
Second Semester Dates January 16, 2027 – May 14, 2027	**Payment Due (5 installments)** 1/8, 2/5, 3/5, 4/9, 5/7
Pizza Days! 10/2,11/6,12/4, 1/8, 2/5, 3/5, 4/9, 5/7	**Spirit Days!** 9/18, 10/16, 11/20, 12/18, 1/22, 2/19, 3/19, 4/23
NO CLASSES 11/27/26, 12/25/26, 1/1/27, 3/26/27, 4/2/27	**Snow Day Make Up Days** May 21, 2027 & May 28, 2027

Inclement Weather Policy

In case of inclement weather, the decision regarding cancellation or delayed opening will be made by 7:00am. We often follow Fauquier County School closings, but not always. Parents will be contacted via email and HOB+ Members Group on Facebook.

Our choices will be:

- Hold classes as planned.
- Have a 1-hour delayed opening.
- Or cancel class for the day.

If multiple snow days are missed, we will make up those days at the end of the school year.

*Please be advised: *It is at your own discretion* to travel to and from classes in inclement weather. *Please decide based on your own family's safety.*

Illness Policy

For the consideration and well-being of others, please do not bring a child to class who is experiencing any of the following symptoms:

1. Fever over 100.4°F (within the last 24 hours)
2. Diarrhea, nausea, or vomiting (within the last 24 hours)
3. Cough (not related to allergy)
4. Virus or infection known to be contagious or parasites such as, but not limited to, conjunctivitis, chicken pox, measles, mumps, rubella, influenza, strep throat, lice, etc.
5. Difficulty breathing or shortness of breath (not asthma-related)
6. Questionable rash
7. Discharge in or around the eyes
8. Green or yellow nasal discharge

If a student becomes ill during class hours, the parent will be notified to pick up their child promptly.

Allergies & Medical Information

If your child has any food or environmental allergies, please complete the **Student Medical Form** and return it promptly to HOB+. While HOB+ will make every effort to reduce allergen exposure for participants, parents are ultimately responsible for ensuring that staff and volunteers are aware of their child's allergies and that appropriate precautions are in place for the child's well-being.

To help maintain a safe environment, students should **not bring nut or seafood products** to the program. There may be other severe food allergies among participants. Families will be notified before the start of classes if additional restrictions are necessary.

Parents of students with severe allergies must place their child's **EpiPen** in the **red emergency binder at the sign-in table** at the beginning of the day. Each student with allergies will have a labeled pocket in the binder.

If an allergic reaction occurs, the room will be cleared and the EpiPen will be administered. **911 will be called immediately**, and parents will be notified if they are not already on the premises.

Arrival & Departure Procedures

Park in the back gravel parking lot behind BBC. This lot is located on Schoolhouse Road. The front lot is reserved for church business during HOB+ hours. ALWAYS be mindful of students crossing the parking lot and playing on the playground.

Always enter and exit the building through the front door (not the chapel entrance).

Signing in and Out Procedure:

A parent/guardian must always accompany the child(ren). Students under the age of 16 should never be dropped off outside and left to enter alone. Teenagers that are 16 and older may enter and sign themselves in since often they drive themselves.

Everyone must report to the welcome table to sign your child(ren) in and out every week, as well as find important information and submit payments for instructors.

Be sure to gather all your children's artwork, backpacks, coats, water bottles and supplies. HOB+ is not responsible if you forget or lose items.

Lost and Found

HOB+ is not responsible for lost and/or stolen items. Please label supplies and student items appropriately. A LOST & FOUND bin is located next to the water cooler in Room 3A. Unclaimed contents will be donated to Goodwill at the end of each semester.

Incidentals

If property and/or equipment are damaged intentionally or as a result of disregarding the rules of conduct set forth in this manual, the parent and/or guardian will be held financially responsible for any repair or replacement of such damaged property and/or equipment. Immediately report any damages to the Director or Co-Director.

Safety and Building Usage

1. No running in the building.
2. Do not bring weapons of any kind.
3. No illegal drugs, alcohol, or tobacco or vaping products permitted on the premises.

4. Students must ask to leave the classroom.
5. Stay in HOB+ approved rooms only.
6. If not enrolled in a class the student must remain in study hall or playroom unless under direct supervision of their parent. Wandering the halls, visiting other classrooms or going outside to chill is not permitted. This is for all ages, including teenagers and students of instructors.

Please remember that the Bealeton Baptist Church are our supportive hosts. We need to show our appreciation by using their property and belongings with care. Be respectful as we do not wish to lose the privilege of using their facility.

Homework Expectations

Many of the classes in HOB+ require extra assignments at home (mainly at the middle school and high school level). Parents should review the syllabus for homework expectations per class and ensure your student(s) complete it. HOB+ is a supplemental educational and enrichment program and does not take the place of your home education. Ultimately, it is the parent's responsibility to oversee their child's education.

Dropping Classes

Classes are listed as **Full Year, First Semester, or Second Semester**. If you enroll in a **Full Year class**, please understand that it is a year-long commitment. Dropping a full-year class midway through the year in order to join another class is discouraged, as it can disrupt the class and is unfair to the teacher and other students.

We ask families to carefully consider their choices before registering and to commit to the full year when selecting a Full Year class. If you need to drop a class, you must contact **both the Director and the instructor as soon as possible**. If you receive **financial assistance**, it will not be transferred to another class.

Student Supplies & Storage

Required textbooks and supplies are listed in the Class Descriptions. Students are responsible for bringing supplies requested by the teachers for each class every week. HOB+ recommends the use of backpacks since students will have to carry their supplies for each class. Parents should periodically check supplies to ensure their children are prepared for their classes. All supplies should be marked with your child's name.

We recommend that every student have the following: Backpack, labeled sealable water bottle, lunch or snacks. Be sure to label everything with your name.

Lunch & Recess

Lunch and recess are held each week from **11:30 AM–12:30 PM**. This time allows students to eat, play, and socialize. Students must **eat lunch before going outside**, and students will not be dismissed to the playground until **11:45 AM**. Before going out, students must clean up their lunch area, put away their belongings, and dress appropriately for outdoor play.

Once a month we have **Pizza Day**. Students may purchase **cheese pizza for $3.00 per slice** or **pepperoni/sausage (rotating) for $3.50 per slice**. All proceeds support the **HOB+ Enrichment Program**, helping offset rent and provide scholarships.

We also offer **Laurie's Lunches** on non-pizza Fridays. Lunches must be pre-ordered the week before. A sign-up sheet will be available on the sign-up table each week, and a reminder will be posted in the Facebook Members group. The cost is a suggested donation of **$8.50 per meal**.

Allergy Reminder: Please do not pack foods containing **nuts or seafood**, as we have several students with severe (EpiPen-level) allergies.

Playground Guidelines

Respect Others: Take turns on equipment. Use kind words and actions and include others who want to play.

Be Safe: Keep hands, feet, and objects to yourself. Use equipment properly (no climbing up slides or standing on swings). Stay within the playground boundaries. Students must wear shoes while playing outside and walk when entering or leaving the playground area.

Respect Property: Take care of playground equipment and toys. Return balls, jump ropes, and other items when finished. Throwing rocks, sticks, or mulch is not allowed.

Listen to Recess Monitors: Students are expected to follow all directions given by playground supervisors and must ask permission before leaving the playground area. Failure to follow directions will result in loss of recess privileges, and the student will be required to return inside the building. Continued disregard for playground rules may lead to further loss of playground privileges. Parents are asked to support the decisions of the recess monitors, whose primary responsibility is to ensure the safety of all students.

Have Fun: Play fairly, try new games, and encourage others.

Nursery Use

The nursery is available from **9:30 AM–2:30 PM** for families participating in HOB+ EP. Children must be registered for nursery during class enrollment in order to use this space. Children may never be left alone and must always be supervised by a parent or responsible adult. Please

help keep the nursery clean by cleaning up after yourself, putting all toys away before leaving, using the provided changing pads, and wiping down tables and surfaces after use. Due to severe allergies within our community, nuts and seafood are not permitted in the nursery. If you notice any broken or damaged items, please report them to a coordinator. Thank you for helping keep the nursery safe, clean, and welcoming for all families.

Study Hall

Study Hall is provided as a place to go if a student has a session open between enrolled classes. Students should come to the study hall prepared to engage in studies or quietly read. When in Study Hall, they should be quiet and courteous to other students completing their work. Students may ask instructors for assistance as needed.

Students between classes may not go outside or wander around BBC. Study Hall for Sessions 1 and 4 are reserved for students of volunteers or instructors unless special arrangements have been made.

Financial Assistance

Financial assistance may be available on a case-by-case basis if HOB+ has funds available. Our goal is for every family to have the opportunity to participate in all that HOB+ has to offer while keeping our Enrichment Program as affordable as possible. We also hope to serve as many homeschool families as we can.
If financial assistance is granted, the following expectations apply in order to retain the scholarship:

1. The student must attend classes regularly.
2. The student must actively participate in class activities.
3. The student should make a good-faith effort to complete class assignments and homework.

Enrollment & Registration

Enrollment in HOB+ Enrichment Program is established when the registration form has been submitted, the registration and supply fees have been paid, and the membership/registration packet including all required forms with the appropriate signatures have been received. Registration is done on a first come, first served basis.

1. Instructors are offered enrollment first.
2. Enrolled students from the previous year are offered enrollment second.
3. Next, current HOB members can enroll.
4. If there is any space left, enrollment is opened to the wider community.

Classes are capped for enrollment and have a minimum enrollment requirement. HOB+ reserves the right to cancel classes due to low enrollment. Cancelled classes due to low enrollment will be determined on **August 21, 2026**. Enrolled families will be notified at the time via email.

Should HOB+ have to close enrollment due to maximums being met, students may be put on a waiting list and invited to fill vacated spots at the discretion of instructor.

***A Waiver and Medical Release Form signed by the parent is required for each student to participate in the classes. Registration WILL NOT be complete without properly completed forms.

Registration and Supply Fees

A nonrefundable registration fee of $90.00 per family is due upon registration to assure your family's participation in HOB+ Enrichment Program. This fee covers insurance, facility use, cleaning, and administrative fees. We will accept late registrations if there is space available.

Supply fees are due **July 31, 2026,** to hold your spot in the class. If fees are not paid by this deadline, your space may be given to a family on the waiting list.

If supply fees are not paid beforehand, they must be paid no later than **August 14, 2026**. Failure to pay by this date will result in the student being dropped from the class.

A student may be re-added to the class upon payment of supply fees if there is space available and with the instructor's permission.

Payment for Classes

Parents can pay for classes in two ways:

1. Pay instructors in full at the beginning of the school year.
2. Pay in monthly installments due the first Friday of each month.

   Checks should be made out to the instructor and left in the instructor's folder on the welcome table. Cash must be placed in an envelope labeled with the instructor's name, student's name, and class. Most Instructors offer VENMO option as well.

Refund Policy

Registration and supply fees are non-refundable. If a student chooses to withdraw from a class by the third week of September, only the September monthly class fee is required.

Late Additions

If you join HOB+ mid-semester, enrollment will need to be approved by the Director, and she will check with the individual instructors. Late additions to classes are at their discretion. However, High

School foreign language classes and mathematics classes are closed to additional students on Week 3 of the first semester.

Substitutes

It will be the instructors' responsibility to procure a substitute from our Substitute List if s/he is not able to teach a class. **Notify the director right away of any changes.** All instructors should have emergency substitute plans prepared and on file at HOB+ Headquarters. All substitutes must have a background check performed and attend the required BBC safety class to be approved by HOB+.

Instructor and Co-op Volunteer Requirements

1. All instructors, substitutes, teacher assistants and playground monitors must pass a background check. The cost of the background check is: **$25.00**

2. Instructors are responsible for collecting payments from their students' families. If you are having issues collecting payments from a family, please contact the HOB+ Director.

3. We are a volunteer run co-op. As such, everyone is required to contribute assistance some way or another. Upon registration, families will be required to select at least one way to help the HOB+ Enrichment Program run smoothly.

Co-op Volunteer Options

We are a volunteer run co-op. As such, everyone is required to contribute assistance some way or another. You will be required to select at **least** one way to help the HOB+ Enrichment Program run smoothly. Feel free to volunteer for more than one position if you are able. Being a volunteer-run organization means we rely on as many helping hands as possible, and your service is truly valued. Volunteering is not optional.

Instructor
Teach one or more co-op class sessions. Be willing to attend Co-op meetings. Background check is required. **-Weekly**

Teacher Assistant
Assist an assigned Instructor in one or more co-op class sessions. Background check is required. **-Weekly**

Substitute Instructor
Be willing to fill in as the teacher when an instructor needs to be absent. Background check is required. Additionally, Substitute Instructors are required to attend occasional Co-op meetings for updates. **-As needed**

Special Events Coordinator
Will oversee keeping the monthly birthday Calendar up to date and letting me know the monthly birthdays. Keep Pizza sheets up to date. Remind people of Pizza Day and Spirit Day on FB. Monthly Spirit Day flyer (email me the file to print). Tally and order the Pizzas on Pizza Day with the HOB card. **-Weekly**

EP Volunteer Coordinator
Create a monthly volunteer schedule, add to FB and make a print copy for sign in table. Email weekly reminders to the volunteers for that week and fill any gaps that may occur. Keep director updated on volunteer issues. Volunteers will report to you. **-Weekly**

EP Yearbook Coordinator
Will be in charge of creating a yearbook for 2026-2027 EP year. You will need to create a team of students for this and lead the team. Will be encouraged to attend a few Co-op meetings for updates. Director will assist as needed. **-September through May**

Morning Set Up Team
The Morning Set-up Team is required to be present by 8:45 am to assist with preparing for classes. Their responsibilities include hanging signage and aiding instructors in setting up the facility for the day's activities. **2-3x per month**

Hall Monitor
The Hall Monitor plays a crucial role in maintaining the safety and security of our homeschool co-op environment. This individual diligently monitors the entrance during class sessions, ensuring that parents sign in and that visitors wear identification tags. Additionally, they are responsible for preventing unsupervised student wandering in the hallways during classes and ensuring that no students exit the building without permission. **2-3x per month**

Recess Monitor
The Recess Monitor's primary responsibility is to oversee children during recess, ensuring their safety and ensuring they remain in designated areas whether inside or out. **2-3x per month**

Afternoon Clean-up Team
The Afternoon Clean-up Team is expected to be on-site by 2:30 pm to initiate the process of dismantling equipment, stowing away items, and tidying up the facility. **2-3x per month**

HOB+ Helping Hand
The HOB+ Helping Hand volunteers are invaluable members of our team, ready to step into any position and fill scheduling gaps as needed on a weekly basis.
-Weekly

Other
If you find yourself unable to assist in any of the specified areas, please inform us of alternative ways you can contribute to the co-op's success. Your willingness to support our community in any capacity is greatly appreciated.

Student Code of Conduct & Disciplinary Actions

It is the parents' responsibility to make sure all students understand the rules that are in place. Please review the Student Code of Conduct with your child. If students do not comply with the Student Code of Conduct, disciplinary actions will be instituted.

Expectations that all students are to follow:

1. **Respect Yourself:**
Respect yourself so that you may do the same for others.

2. **Respect Others:**
Be kind to your peers. No hurtful language, pushing, hitting, shoving or any physical aggression will be tolerated. Bullying will also not be tolerated. Respect must be extended to the teachers, teacher's aides, hall monitors, and HOB+ leadership team.

3. **Respect Property:**
Always respect the building and property. If a student seriously damages anything, parents will be financially responsible for the damage and more serious disciplinary actions may occur.

Discipline for not meeting the above expectations will be handled as follows:

Step 1: Student will be encouraged to improve behavior and reminded of the expectations by the instructor and/or volunteers.

Step 2: Student will be reminded of the expectations by the instructors and/or volunteers and provided redirection and/or given warnings to correct behavior.

Step 3: If the student continues the disruptive or disrespectful behavior, the student will be removed from the classroom and parents will be notified.

The following, more serious infractions will not be tolerated in any way and will result in immediate dismissal for the day. The parent will be required to immediately retrieve their child and meet with a HOB+ team member. Depending on the seriousness of the offense, the student may be dismissed from the program completely. No refunds will be provided.

The consequences for serious infractions are as follows:

Infraction	Consequences
Threats and/or intimidation toward teachers, parents, or fellow students.	Parents will be notified; possible removal from the classroom and HOB+ depending on the severity.
Willful physical harm causing harm or injury to any person.	Immediate removal from HOB+ without refund
Theft **Vandalism** **Fighting**	Parents will be notified, and HOB+ leadership will be made aware of the situation; depending on the situation, further consequences may ensue including removal from HOB+ without refund.

ZERO Tolerance Policy

We desire to provide a safe and nurturing environment for all students, there is a zero-tolerance policy regarding students or parents in possession of the following:

- Firearms
- Alcohol
- Illicit Drugs

If you or your student is found to be in possession of any of these items, a single infraction will result in the immediate, permanent dismissal of the family from HOB+ and the appropriate authorities will be notified.

Grievance Procedures

No grievance shall be handled in front of students. All matters shall be kept confidential among those involved. There shall be no outside involvement without the knowledge of all parties involved, including talking to other parents/teachers. We seek to provide a positive environment for the students and families, even when there are grievances.

For effective problem solving, it is necessary to seek help in a manner in which all involved are respected. Should anyone experience disagreement within HOB+, s/he must adhere to the following steps to resolve the situation. Out of respect for one another, confidentiality will be upheld. Refusal to adhere to this policy may result in dismissal from the HOB+ without refund.

Steps for Resolution of Grievance

1. Communicate directly with the person with whom you have a disagreement.
2. If not resolved, parties involved meet with a member of the HOB+ leadership team to air the grievance and find a solution.
3. If the issue cannot be resolved, it will be presented to the entire HOB+ Enrichment Program leadership team who will attempt to mitigate the situation for all parties involved.

Parental Code of Conduct

The following are the responsibilities of parents involved in HOB+:

1. Check for papers/emails regarding supplies students need each week.
2. Ensure that student's complete homework and at-home projects.
3. Accompany your child into the building every day to sign-in and sign-out.
4. Pay tuition and class fees promptly.
5. Communicate any special needs that your child may have to teachers. This will allow your child's teacher to accommodate their needs better.
6. Discuss problems or concerns with teachers after class and not in front of other students.
7. Due to limited space, please refrain from sitting in your students' classes unless you are a designated helper. You may request permission from a teacher under special circumstances. Your presence may be disruptive.
8. Coming late on a consistent basis is extremely disruptive to the teachers and other students. The Morning Meeting is an important part of the HOB+ Enrichment Program when we have special announcements, student recognition and bonding time.
9. Read this manual with your student(s) and familiarize yourself with all of it.
10. Lead by example. Many little eyes are watching you and learning from your actions.

Leadership Team

HOB+ consists of volunteers who are dedicated to promoting fellowship and knowledge in the homeschool community. The HOB+ Enrichment Program team is continually preparing for the next semester, and we are always happy to receive input and suggestions about classes that would interest your students. Feel free to send any suggestion to hob.director.llombardo@gmail.com

Additional Handbook Information

HOB+ reserves the right to append, delete, or modify any section of this manual as needed.

Updated 04/08/2026